

# **Fiscal Sponsorship Services**

Technical Assistance Partnership of Arizona (TAPAZ), founded in 2001, builds nonprofit organizational capacity and relationships with others in the nonprofit sector. We pride ourselves on being the only professional, full-service fiscal sponsor in Arizona focusing on groups supporting the health of individuals and communities in Arizona.

## **Services**

### **Accounting**

- Full General Ledger Accounting
- · Multi-segment account codes for grant, program, and fund tracking
- · Monthly and Interim Financial Reporting
- Budget Development
- Electronic Petty Cash
- Accounts Payable
- Write checks, ACH, and EFT
- Accounts Receivable
- Annual Audits (full organization and A-133)

#### **Human Resources**

- Payroll Processing (W-2)
- Contractor Payments (1099)
- 403b Retirement Plan
- Time and Effort Tracking

## Operations and Capacity Building

- General Liability Insurance Coverage
- Grant Application Assistance
- Tracking and Reporting by Grant and/or Program
- Contracting Assistance
- Fundraising Platform/Support including Recognition Letters
- Provision of Working Capital

#### Fees

- 10% of Federal Government Grants
- 7% of General Donations