



TAPAZ is a full-service fiscal sponsor focused on providing behind-the-scenes support to local nonprofits. **Fiscal sponsorship** allows TAPAZ to accept and disburse funds for projects and programs, allowing nonprofits to focus on carrying out their mission.

Assistance Overview

TAPAZ provides the following administrative services:

- Accounting
- Expense-tracking
- Donor recognition
- Check-writing
- Budget analysis
- Reimbursement reports

Grant support: TAPAZ supports organizations with grant application submittal and reporting. Because TAPAZ meets the technical criteria of most grantors, it can submit grant applications on behalf of fiscally sponsored organizations.

Sponsorship Breakdown

Comprehensive (Full) Fiscal Sponsorship: Project becomes program of TAPAZ, which maintains all legal and fiduciary responsibility for its employees and activities. Allows unincorporated groups, alliances, and coalitions to engage in mission work without building a new corporate entity.

Fees: 7% of funds received or 10% for Federal Government grants and contracts

Grant-Specific Fiscal Sponsorship: TAPAZ provides administrative support exclusively for a specific grant for which an organization seeks to apply. If grant is approved, TAPAZ provides sponsorship services for the direct operations of the grant.

Fees: 7% of funds received or 10% for Federal Government grants and contracts

Fiscal Agency: TAPAZ serves as an outsourced bookkeeper, providing accounting and finance support as well as bill pay services. Requirements: must be a 501(c)3 organization, have accounting policies and procedures, a dedicated financial staff, and a Board of Directors.

Fees: 6% of funds received or 9% for Federal Government grants and contracts

Please contact **Juan Salas** at Juan.Salas@tapaz.org or **602-774-3285** for more information on applying for TAPAZ fiscal sponsorship.